



STRIPES Reconstruct Resolution

December 1, 2008

The STRIPES Reconstruction process is defined as creating a shell of an existing award to enable processing of ongoing modifications or amendments. The Reconstruction program will not reconstruct instruments that contain specific data errors. The Reconstruct Resolution document offers guidance to the Procurement community on how to eliminate the data errors so instruments can be successfully reconstructed in STRIPES. The Site Deployment Manager and Site Point of Contact are frequently referenced in the document because they are vital personnel to help streamline the process. The discrepancies (that require adjustments) should be coordinated between procurement and finance/budget to ensure STRIPES and STARS contain the correct information. Reconstruction participants should thoroughly review the error messages and potential solutions:

Message: “*ERROR: Did not find the released parent document: DE-AM26-01NT40805*”

Cause: The child award could not be reconstructed because the parent document was not reconstructed in STRIPES. The parent document could not be reconstructed into STRIPES due to a potential data error.

Action: The specialist needs to check to make sure the master contract was entered into PADS, and if so, whether the award number is correct. A master contract has to be reconstructed successfully in order for the child awards to be reconstructed. The specialist should fix any data errors for the master contract in PADS and inform the Reconstruction team when the actions are complete. Once the parent document is successfully reconstructed, the child instruments can be reconstructed.

Message: “*ERROR: No STRIPES Invoicing Office Mapping for PADS Award Office Code: 48*”

Cause: The invoice office for the instrument does not exist in STRIPES. The office could have been phased out after the creation of the instrument.

Action: The instrument should be reassigned to the appropriate invoice office. In this example, Office Code 48 no longer exists, and the instrument should be reassigned. The specialist should provide the new Invoicing Office to the Reconstruction team. The Reconstruction Team can change the office address mapping to the appropriate invoice office. Please refer these errors to the Site Deployment Manager (CC: the Site Deployment Manager on the emails for documentation purposes). The users can not

change the invoice office mapping directly, but the error could indicate additional issues. The Site Deployment Manager can work with the STRIPES Reconstruction team to resolve the invoice office mapping issue.

Message: *“ERROR: Primary Product Service Code is blank in PADS and it is a required field in STRIPES.”*

Cause: The Primary Product Service Code field in PADS is empty.

Action: The specialist should update the award in FPDS-NG and choose the appropriate primary product service code for the instrument. PADS will receive the change from FPDS-NG during the nightly interface process. For Financial Assistance instruments, the Primary Product Service Code is defaulted to 0000. The specialist should inform the Site Deployment Manager when the action is complete so the STRIPES Team will be prepared to reconstruct the instrument in STRIPES.

Message: *“ERROR: STARS Approving Official is blank in STARS and is a required field in STRIPES.”*

Cause: The Invoice Approving Official field in STARS is empty.

Action: The Finance Office should update the Approving Official field in STARS. The Invoice Approving Official is a required field in STRIPES, and the instrument can not be reconstructed without this field. If the specialist is unsure of the Invoice Approving Official, they should work with the Site Deployment Manager and local finance office to ensure the data is entered accurately. After the update, the specialist should let the Reconstruction team know that the instrument is ready for reconstruction.

Message: *“ERROR: The award number: DE-AC26-00NT40697 has 2 multiple CIDs associated with it.”*

Cause: There are multiple CIDS/PO Numbers for the instrument in STARS.

Action: The Finance office will need to determine and close out the duplicate CIDs that exist, leaving only one CID in STARS. The specialist should work with the local finance office to resolve the issue.

Message: *“ERROR: Missing STARS and PADS DUNS Number.”*

Cause: The Reconstruction team is unable to extract vendor DUNS number from both STARS and PADS. The award can not be reconstructed without a vendor.

Action: The specialist should collect the correct DUNS number to enter into PADS and send the update to the local finance office. The specialist should also validate if the vendor is in CCR. The local finance office will enter the appropriate DUNS number into STARS. The STARS team should verify that the change has been made so the specialist can request that the instrument is reconstructed.

Message: *“ERROR: Unable to derive STRIPES vendor for the STARS DUNS: or the PADS DUNS: 00 due to No vendor found!”*

Cause: The DUNS number may not match the current CCR record.

Action: The contract specialist should go to CCR to make sure that they have the correct DUNS number. If the vendor is not registered in CCR, the contract specialist should inform the vendor that they should register immediately.

If the vendor is a federal agency with a BPN: Ensure that the BPN exists from a search at <https://www.ccr.gov>. Send the complete vendor information to the Site Deployment Manager and STRIPES Reconstruction team. The Site Deployment Manager should work with the STARS team to make sure that they have the correct vendor information in STARS.

Message: *“ERROR: Missing PADS Award Type”*

Cause: The Award Type field in PADS is empty.

Action: The specialist should go into PADS and select the appropriate PADS Award type for the instrument. After the update, the specialist should inform the Reconstruction team that the instrument is ready for reconstruction.

Message: *“ERROR: Missing PADS to STRIPES Award Type Mapping for the PADS Award Type: COMBINATION (TWO OR MORE CODES APPLY)”*

Cause: The Combination Code was selected in PADS in the Award Type field. STRIPES does not accept or contain a combination award type field.

Action: The specialist should go into PADS and select the single most appropriate PADS Award type for the instrument. After the update, the specialist should inform the Reconstruction team that the instrument is ready for reconstruction.

Message: “*ERROR: Missing PADS to STRIPES Award Type Mapping for the PADS Award Type: <award type>*”

Cause: The PADS Award Type for the specific award does not correspond to any award type in STRIPES.

Action: The specialist should go into PADS and select the most appropriate PADS Award type for the instrument. After the update, the specialist should inform the Reconstruction team that the instrument is ready for reconstruction.

Message: “*ERROR: The award type: NO FUNDS will not be reconstructed*”

Cause: The PADS Award Type: NO FUNDS does not correspond to any award type in STRIPES.

Action: The specialist should go into PADS and select the most appropriate PADS Award type for the instrument. After the update, the specialist should inform the Reconstruction team that the instrument is ready for reconstruction.

Message: “*ERROR: The award number: <award> and order number: <award number> already exists in STRIPES*”

Cause: The award already exists in STRIPES.

Action: If the award for reconstruction already exists in STRIPES exists, then the reconstruct code will not overwrite the current instrument. If there have been new updates (outside of STRIPES), the instrument in STRIPES will need to be deleted in order to successfully reconstruct the instrument with the new information. The specialist should delete the instrument if it is “In Progress.” After the instrument is deleted, the specialist should let the Reconstruction team know that it is ready for reconstruction.

Message: *“ERROR: Missing PADS Ultimate Completion Date”*

Cause: The PADS Ultimate Completion Date field is empty for the instrument. The PADS Ultimate Completion Date is used for the Period of Performance End Date in STRIPES. Awards can not be reconstructed without the PADS Ultimate Completion Date.

Action: The specialist should update the PADS Ultimate Completion date. After the update, the specialist should inform the Reconstruction team that the instrument is ready for reconstruction.

Message: *“WARNING: No users found for the user type: BUYER first name: JOHN and last name: DOUGH”*

*Please note that the same warning message can occur for CO, COR and Buyer. The cause and action would apply to each of these situations.

Cause: The user did not have the appropriate STRIPES ID at the time of reconstruction.

Action: The user (from the warning message) must register in MIS, and the user should receive a password after the registration is approved. The user will also be assigned the appropriate roles and security groups based on their MIS registration. Once the user has received the login password, the owner of the document in STRIPES should update the field with the proper user name. If the user (from the warning message) is no longer the appropriate user for the instrument, the instrument owner should make the appropriate changes in STRIPES.

The following messages are related to award values in PADS that are less than the obligated amounts in STARS.

Message: *“ERROR: The award value in PADS: 0 is less than the obligated amount in STARS: 12502 (example amounts)”*

Cause: The value in PADS can not be less than the obligated amount in STARS. The instrument could be setup as a master award in PADS, and obligations may have been placed on the Master award in STARS system.

Action: The local STARS Team must be notified immediately by the specialist and Site Deployment Manager. The finance team should notify the Site Deployment Manager and specialist when the issue has been resolved. The Site Deployment manager should send an email notifying the STRIPES team that the instrument is ready for reconstruction.

Message: *“ERROR: The award value in PADS: 90000.00 is less than the obligated amount in STARS: 100000*

Cause: The total Award Amount in PADS is less than the total cumulative obligations in STARS. The Total Award Value in PADS is used for the STRIPES “Total Amount.” The total cumulative obligations can not exceed the total amount in STRIPES.

Action: Any financial discrepancies should be investigated immediately by the specialist. The amount in PADS could be incorrect and an adjustment would be required. The obligations recorded in STARS could be missing a mod or the amount has been posted incorrectly. If the paper contract matches the value in PADS then the specialist should contact the local finance office. The specialist should indicate that the amount in PADS has been reconciled to the paper contract, and the PADS amount is correct. The specialist should locate the hard copy file and make a PDF of the important financial information, e.g. mod history, financial amounts, etc. The specialist should also send the information to the Site Deployment Manager. The local finance team should research the mod history in STARS. The finance office should retrieve their paper documents and compare their documents to the amount values in STARS. If the finance office’s documents reconcile to their paper documents, then both offices will have to determine the differences and adjust the appropriate system(s). The procurement and finance offices will have to collaborate to complete the reconciliation process. When the updates have been completed in FPDS-NG, PADS, and/or STARS, the specialist should send a message to alert the Reconstruction Team that the instrument is ready for reconstruction.